



Organisation number:

IA00523

Linked org number:

Document number:

2020,7979744558

Office of Fair Trading

Department of Justice and Attorney-General

ABN: 13 846 673 994

ARABIAN HORSE ASSOCIATION (QLD) INC
PO BOX 23
WONDAI QLD 4606

Notice to pay

Description	Amount	GST	Amount (incl. GST)
Incorporated association fee	\$57.60	\$0.00	\$57.60
Total amount	\$57.60	Total GST	Payable
		\$0.00	\$57.60

This notice should be kept as proof of submission of your annual return.

Customer reference number

111413816323043

Submission date and time (AEST)

12 Apr 2021 4:22:14 PM

Pay using BPAY®



Registered to BPAY Pty Ltd ABN 69 079 137 518

Telephone and Internet Banking - BPAY®
Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account.
More info: www.bpay.com.au

Billers code:

586255

CRN ref:

111413816323043

Call 13 QGOV (13 74 68) for all enquiries

Important information about your payment:

You have elected to pay for your annual return later. The following options are available.

BPAY

Use the BPAY® information that is included in the Notice to pay.

Online payment portal

Use our online Make a Payment form to pay by credit/debit card. Click [here](#) to be redirected to our 'Make a Payment' form or visit [our website](#).

The Make a Payment form is considered a new form and will require your Customer Reference Number (CRN) to proceed. This can be found on page 1 of this document.

Phone

07 3738 8700

If you wish to pay using one of the following pay later options, you must **print the Notice to pay** and send this with payment or present to the staff at the Fair Trading counter.

Mail

Registration Services
GPO Box 3111
Brisbane Qld 4001

In person

The Queensland Government Service Centre
Upper Plaza Terrace
33 Charlotte Street
Brisbane Qld 4000

Visit [our website](#) or call 13 QGOV (13 74 68) for any additional information and to find the location of your nearest Office of Fair Trading office.

Lodgement of the annual return will not be finalised until payment is received. If payment is not received **within 28 days** of the date of submission, the organisation's registration may be cancelled in accordance with statutory provisions.

If you are unable to pay for the annual return **within 28 days**, please contact the Office of Fair Trading (OFT) immediately on 07 3738 8700 to seek an extension.

Getting started

Purpose of this form

This SmartForm can be used for the online lodgement of an:

- annual return of association (Form 12-1)
- annual return for charity of sanction (Form 20)

Privacy statement

The Office of Fair Trading (OFT) collects information, including personal information, on this form as required by the *Associations Incorporation Act 1981*, *Associations Incorporation Regulation 1999*, *Collections Act 1966* and *Collections Regulation 2008*. In accordance with this legislation, a register of this information and any documents lodged with the Department is available for inspection by the public upon payment of a prescribed fee. Where authorised or required by law, information on this form can be disclosed without your consent. Under the *Fair Trading Act 1989* information may also be shared on a confidential basis with other Australian fair trading agencies.

How to fill out this form

In the form we will ask you for your email address so we can send you a completed copy of this form and your tax invoice (receipt). Alternatively, you can download and save these documents when you complete the form.

While completing this form, you can:

- save your progress at any stage prior to submission of the form by selecting 'Save for Later'. You will be provided with a tracking code that will give you access to your saved form for 72 hours. Outside of this timeframe, you will need to start the form again.
- exit this form at any time before you click on the 'Submit' button, and you will not be charged.

Please note: The annual return is not considered received until you have submitted the form and supporting documentation and paid the fee (where applicable). You may be contacted by an OFT officer seeking additional information regarding your completed form.

Organisation details

Enter the organisation number *

IA00523

The organisation number can be found on the annual return form received from the OFT. Where there are multiple numbers, use the number that commences with IA. Alternatively, use the [register search on our website](#) to look up your association's number.

Organisation name

ARABIAN HORSE ASSOCIATION (QLD) INC

Our records show that your organisation has outstanding annual returns for the following year/s. It is a legislative requirement to submit an annual return for each financial year of operation.

If you need to lodge more than one annual return, a separate form is required for each year. **If you are lodging multiple annual returns, please lodge the oldest return first.**

Please select which financial year you would like to lodge for:

Year of Lodgement *

2020

Lodging Party

Are you the Secretary of this association? *

You must be the secretary or a person authorised by the organisation to submit the annual return. If you are not the Secretary you will need to fill out the Declaration of Authorisation below.

Yes

No, I am an authorised person

Important information

Before you start...

- The association must hold an annual general meeting within 6 months after the end date of the association's financial year.
- The annual return and any supporting documentation and fees should be lodged with the OFT within 1 month of the AGM where the audited or verified financial statements were presented.
- If an attachment is required and an electronic file is not available, you will be sent information to submit these documents by mail or in person.

To complete this form, you will need:

- a full list of names and residential address of the persons holding the positions of president, secretary and treasurer of the association.
- to enter your details including residential address, if you are completing this form and not the secretary of the association.
- the association address and email details (if available).
- the date of annual general meeting.
- financial (banking) institution account details.
- auditor's details.
- to attach the financial statements for the association including a statement of the association's income and expenditure during the financial year, a statement of the association's assets and liabilities as at the end of the financial year and a signed auditor's report or verification statement.
- to keep your receipt which details information relating to documents or information you need to provide to the OFT before your annual return can be finalised. This information must be supplied to the OFT within 28 days.
- to contact the OFT to seek an extension for the lodgement of the documents if you are unable to provide them within 28 days.

Payment options and refunds

Annual return fee payable

A fee of **\$57.60** is payable to the Office of Fair Trading to finalise lodgement of this annual return.

Pay online

You can choose to pay online using a VISA or MasterCard credit/debit card. No other cards can be accepted. On submission of this form you will be redirected to a secure payment portal hosted by the Commonwealth Bank of Australia.



Pay later

You can choose to pay later using a number of methods including BPAY®. Details will be provided on lodgement of this annual return of how you can make a BPAY® payment from your cheque, savings or transaction account. If paying by this option, payment should be made as soon as lodgement of the annual return is complete.



For other payment options visit [the OFT website](#).

Declaration

I declare that: *

As the person delegated to complete this form, I have read and understood the above important information. I understand that any payment or attachments that are required to finalise lodgement of the annual return must be supplied **within 28 days** of submission and that if I do not supply these documents within the specified timeframe, the organisation's registration may be cancelled in accordance with statutory provisions.

Organisation details

Annual general meeting

The association must hold an annual general meeting within 6 months after the end date of the association's financial year.

The annual general meeting was held on: *

28 Nov 2020

Organisation addresses

Association postal address

Is the association's postal address a street address or a PO Box? *

Street Address

PO Box

Type *

Number *

PO BOX

23

Suburb *

WONDAI

State *

QLD

Postcode *

4606

Association nominated address for service

Is this address a stand alone property? (i.e. House or Clubhouse) *

Yes

No

Street number *

252

Street name (name only) *

REDHILL RD

Street type *

Road

Suburb *

WONDAI

State *

QLD

Postcode *

4606

ABN

Do you have an ABN? *

Yes

No

Please enter your ABN and click the ABN Lookup button.

ABN

Office bearers and governing body

Secretary details

The current Secretary on file for ARABIAN HORSE ASSOCIATION (QLD) INC is T. BANKS.

Is this correct? *

Yes

No

Please enter the date T. BANKS ceased as Secretary of ARABIAN HORSE ASSOCIATION (QLD) INC.

04 Feb 2021

Please enter details for the Secretary of ARABIAN HORSE ASSOCIATION (QLD) INC.

Date of appointment

04 Feb 2021

Title *

MISS

First name *

CHARMAINE

Middle names

CLARE

Surname

BURROWS

As ARABIAN HORSE ASSOCIATION (QLD) INC is an incorporated association, the Secretary must be a resident of Queensland or reside within 65km of the Queensland border.

This address must be the residential address of the Secretary and cannot be a PO Box address.

Is this address a house? *

Yes

No

Street number *

252

Street name (name only) *

REDHILL

Street type *

Road

Suburb *

WONDAI

State *

QLD

Postcode *

4606

A daytime phone number is required.

Daytime contact number (including area code) *

0427849576

Fax number (including area code)

Would you like the tax invoice (receipt), a copy of the form and any other information **automatically** emailed to you when you submit the annual return?

If you choose Yes, you consent to the use of this email address by the Office of Fair Trading for any or all correspondence relating to ARABIAN HORSE ASSOCIATION (QLD) INC. *

Yes

No

Email *

secretary@ahaq.asn.au

Confirm email (for security reasons, please re-type your email address as you cannot copy and paste) *

secretary@ahaq.asn.au

President details

The current President on file for ARABIAN HORSE ASSOCIATION (QLD) INC is C. CUNNINGHAM.

Is this correct? *

Yes

No

Is this address a house? *

Yes

No

This address must be the residential address of the President and cannot be a PO Box address.

Street number *

220

Street name (name only) *

MOLLENHAGEN

Street type *

Road

Suburb *

STOCKLIEGH

State *

QLD

Postcode *

4280

A daytime phone number is required.

Daytime contact number (include area code) *

0474726855

Fax number (include area code)

Please enter an email address for the President of ARABIAN HORSE ASSOCIATION (QLD) INC.

Email

president@ahaq.asn.au

Confirm email (for security reasons, please re-type your email address as you cannot copy and paste) *

president@ahaq.asn.au

Treasurer details

The current Treasurer on file for ARABIAN HORSE ASSOCIATION (QLD) INC is H. WEBSTER.

Is this correct? *

Yes

No

Please enter the date H. WEBSTER ceased as Treasurer of ARABIAN HORSE ASSOCIATION (QLD) INC.

15 Jun 2020

Please enter details for the Treasurer of ARABIAN HORSE ASSOCIATION (QLD) INC.

Date of appointment

15 Jun 2020

Title *

MRS

First name *

JANICE

Middle names

Surname

O'CONNOR

Is this address a house? *

Yes

No

This address must be the residential address of the Treasurer and cannot be a PO Box address.

Street number *

7

Street name (name only) *

KENTVILLE

Street type *

Road

Suburb *

KENTVILLE

State *

QLD

Postcode *

4606

You must provide a daytime phone number.

Daytime contact number (include area code) *

0418772084

Fax number (include area code) *optional*

Please enter an email address for the Treasurer of ARABIAN HORSE ASSOCIATION (QLD) INC.

Email

treasurer@ahaq.asn.au

Confirm email (for security reasons, please re-type your email address as you cannot copy and paste) *

treasurer@ahaq.asn.au

Financial information

Financial Institution

Please supply the current primary account details for ARABIAN HORSE ASSOCIATION (QLD) INC.

Bank/financial institution name *

BANK OF QUEENSLAND

Branch name

Account name *

ARABIAN HORSE ASSOCIATION (QLD) INC

BSB number *

1	2	4	0	0	7
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Account number *

1	0	3	7	7	9	2	7		
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Association level for financial statements

What is the revenue level of ARABIAN HORSE ASSOCIATION (QLD) INC? *

Over \$100,000

Between \$20,000 & \$100,000

Under \$20,000

What is the value of the current assets of ARABIAN HORSE ASSOCIATION (QLD) INC? *

Over \$100,000

Between \$20,000 & \$100,000

Under \$20,000

Level Two

You will be required to supply financial statements for the organisation for its last reportable financial year to finalise the annual return. These will include:

- statement of income and expenditure (signed and dated by the president or treasurer)
- balance sheet (signed and dated by the president or treasurer)
- a statement signed by a person who is an auditor or an approved accountant that states: the person has sighted the association's financial records; and the association's financial records show that the association has book keeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities.

You are required to supply the documents outlined above to finalise the annual return.

Please select how you would like to supply these. *

Upload now

Supply later

Click on the blue box below to upload the file. The maximum size of the file that can be uploaded is 10MB. Only the following file types can be uploaded PDF, DOC, DOCX, XLS, XLSX, GIF, JPG, BMP. *

File: AHAQ Audit Report 2020 - Signed.pdf

Auditors details

Full name of auditor *

WARDS TAX ACCOUNTING & BOOKKEEPING

Email

Daytime contact number (including area code) *

0754641309

- A person registered as an auditor under the Corporations Act 2001
- Member of CPA Australia who is entitled to use the letters 'CPA' or 'FCPA'.
- Member of the Institute of Chartered Accountants in Australia who is entitled to use the letters 'CA' or 'FCA'.
- Member of the Institute of Public Accountants who is entitled to use the letters 'MIPA' or 'FIPA'.
- A person approved by the chief executive to audit this association.

Agreement

Declaration

I declare that: *

I understand that the information provided in and with this application may be disclosed publicly under the [Right to Information Act 2009](#).

I am aware that it is an offence to knowingly provide false information.

I have read and agree to the terms and statements above.

Signature

First Name *

CHARMAINE

Surname *

BURROWS

Signature date *

12 Apr 2021

Position

SECRETARY

I acknowledge Queensland State Laws will accept this communication as containing my signature within the meaning of the **Electronic Transactions (Queensland) Act 2001** . *

[Read Electronic Transactions \(Queensland\) Act 2001](#)

Lodgement

Email confirmation

You have chosen to pay later or you must provide additional documentation after you have submitted this SmartForm. You must provide an email address to receive instructions on how to complete payment or supply the required documents.

Email *

Confirm email (for security reasons, please re-type your email address as you cannot copy and paste) *

Online submission

You have chosen to pay for this annual return later. You will be provided with full details on how to make payment after you submit this form. Payment should be made as soon as lodgement of the annual return is complete.

Are you ready to submit the annual return and make payment through one of the Pay Later options? *

Yes

No

On clicking the Submit button at the bottom of the page, you will be redirected to the Australian Business Account page.

Once the Australian Business Account page has been opened, you will NOT be able to return to this form or choose a different payment option.

Receipt

Your form has been successfully submitted. Please keep a copy of this acknowledgement for your records.
To save or print a copy of the completed form and acknowledgement go to the "File" menu and select "Save as" or "Print".

Your submission details:

Submission date and time (AEST)	Customer reference number (CRN)	Tracking code
12 Apr 2021 4:22:14 PM	111413816323043	F24YKWAR

If you need to contact the Office of Fair Trading for any reason, please call 13 QGOV (13 74 68) or visit [the OFT website](#).